

# PELVIC FLOOR INTAKE FORM



## PATIENT INFORMATION

First Name:	Last Name:	Middle Initial:	Date:			
Address:	City:	State:	Zip:			
Birth date:	Age:	<input type="checkbox"/> Male <input type="checkbox"/> Female	S.S. #:			
Home Phone:	Alternative Phone (Cell, Work):	Spouse:				
E-mail Address:	Height:	Weight:				
Chose Clinic Because:	<input type="checkbox"/> Doctor	<input type="checkbox"/> Insurance	<input type="checkbox"/> Family/Friend	<input type="checkbox"/> Former Patient	<input type="checkbox"/> Yellow Pages	<input type="checkbox"/> Other
Whom may we thank for your referral:						

## WORK INFORMATION

Employer:	Work Phone:	Extension:			
Occupation:	Employment Status:	<input type="checkbox"/> Full-Time	<input type="checkbox"/> Part-Time	<input type="checkbox"/> Retired	<input type="checkbox"/> Not Employed

## CARE PROVIDER INFORMATION

Referring Doctor:	Referring Doctor Phone:
Regular Doctor/PCP:	Regular Doctor/PCP Phone:

## INSURANCE INFORMATION (PLEASE GIVE YOUR INSURANCE CARD TO THE RECEPTIONIST)

Primary Insurance Name:				
Subscriber's Name (If different):	Birth date:			
ID #:	Group/Policy #:			
Patient's Relationship to Subscriber:	<input type="checkbox"/> Self	<input type="checkbox"/> Spouse	<input type="checkbox"/> Child	<input type="checkbox"/> Other:

Name of Secondary Insurance:				
Subscriber's Name:	Birth date :			
ID #:	Group/Policy #:			
Patient's Relationship to Subscriber:	<input type="checkbox"/> Self	<input type="checkbox"/> Spouse	<input type="checkbox"/> Child	<input type="checkbox"/> Other:

## AUTO OR WORK INJURY CLAIM (PLEASE PROVIDE YOUR PRIVATE HEALTH INSURANCE INFORMATION FOR BACKUP )

Insurance Name:	Auto/Workers Comp:		
Adjuster/Claim Manager:	Phone:	Extension:	
Address:	City:	State:	Zip:
Claim #:	Accident Date:	Cause:	

## ATTORNEY INFORMATION

Name:	Law Firm:	Phone:	
Address:	City:	State:	Zip:

## IN CASE OF EMERGENCY

Name of Local Friend or Relative:		
Relationship to Patient:	Home Phone:	Work Phone:

I authorize my insurance benefits be paid directly to Elite Physical Therapy I understand that I am financially responsible for any balance. I also authorize Elite Physical Therapy to release any information required to process my claims.

Patient/Guardian Signature	Date
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## Elite Physical Therapy

2630 E. 7<sup>th</sup> Street, Suite 206 • Charlotte, NC 28204  
704.333.1052 • Fax 704.333.1054

### Patient History

Name \_\_\_\_\_ Age \_\_\_\_\_ Date \_\_\_\_\_

1. Describe the current problem that brought you here? \_\_\_\_\_  
\_\_\_\_\_

2. When did your problem first begin? \_\_\_ months ago or \_\_\_ years ago.

3. Was your first episode of the problem related to a specific incident? Yes No  
Please describe and specify date \_\_\_\_\_  
\_\_\_\_\_

4. Since that time is it: staying the \_\_\_ same \_\_\_ getting worse \_\_\_ getting better  
Why or how? \_\_\_\_\_

5. If pain is present rate pain on a 0-10 scale 10 being the worst. \_\_\_\_\_ Describe the nature of  
the pain (i.e. constant burning, intermittent ache) \_\_\_\_\_

6. Describe previous treatment/exercises \_\_\_\_\_  
\_\_\_\_\_

7. Activities/events that cause or aggravate your symptoms. Check/circle all that apply

<input type="checkbox"/> Sitting greater than _____ minutes	<input type="checkbox"/> With cough/sneeze/straining
<input type="checkbox"/> Walking greater than _____ minutes	<input type="checkbox"/> With laughing/yelling
<input type="checkbox"/> Standing greater than _____ minutes	<input type="checkbox"/> With lifting/bending
<input type="checkbox"/> Changing positions (ie. - sit to stand)	<input type="checkbox"/> With cold weather
<input type="checkbox"/> Light activity (light housework)	<input type="checkbox"/> With triggers -running water/key in door
<input type="checkbox"/> Vigorous activity/exercise (run/weight lift/jump)	<input type="checkbox"/> With nervousness/anxiety
<input type="checkbox"/> Sexual activity	<input type="checkbox"/> No activity affects the problem
<input type="checkbox"/> Other, please list _____	

8. What relieves your symptoms? \_\_\_\_\_  
\_\_\_\_\_

9. How has your lifestyle/quality of life been altered/changed because of this problem?  
Social activities (exclude physical activities), specify \_\_\_\_\_  
Diet /Fluid intake, specify \_\_\_\_\_  
Physical activity, specify \_\_\_\_\_  
Work, specify \_\_\_\_\_  
Other \_\_\_\_\_

10. Rate the severity of this problem from 0 -10 with 0 being no problem and 10 being the worst \_\_\_

11. What are your treatment goals/concerns? \_\_\_\_\_  
\_\_\_\_\_

#### Since the onset of your current symptoms have you had:

Y	N	Fever/Chills	Y	N	Malaise (Unexplained tiredness)
Y	N	Unexplained weight change	Y	N	Unexplained muscle weakness
Y	N	Dizziness or fainting	Y	N	Night pain/sweats
Y	N	Change in bowel or bladder functions	Y	N	Numbness / Tingling
Y	N	Other /describe			

**Health History:** Date of Last Physical Exam \_\_\_\_\_ Tests performed \_\_\_\_\_

**General Health:** Excellent Good Average Fair Poor Occupation \_\_\_\_\_

Hours/week \_\_\_\_\_ On disability or leave? \_\_\_\_\_ Activity Restrictions? \_\_\_\_\_

**Mental Health:** Current level of stress High \_\_\_ Med \_\_\_ Low \_\_\_ Current psych therapy? Y N

**Activity/Exercise:** None 1-2 days/week 3-4 days/week 5+ days/week

Describe \_\_\_\_\_

**Have you ever had any of the following conditions or diagnoses? circle all that apply /describe**

- |                            |                          |                                 |
|----------------------------|--------------------------|---------------------------------|
| Cancer                     | Stroke                   | Emphysema/chronic bronchitis    |
| Heart problems             | Epilepsy/seizures        | Asthma                          |
| High Blood Pressure        | Multiple sclerosis       | Allergies-list below            |
| Ankle swelling             | Head Injury              | Latex sensitivity               |
| Anemia                     | Osteoporosis             | Hypothyroid/ Hyperthyroid       |
| Low back pain              | Chronic Fatigue Syndrome | Headaches                       |
| Sacroiliac/Tailbone pain   | Fibromyalgia             | Diabetes                        |
| Alcoholism/Drug problem    | Arthritic conditions     | Kidney disease                  |
| Childhood bladder problems | Stress fracture          | Irritable Bowel Syndrome        |
| Depression                 | Rheumatoid Arthritis     | Hepatitis HIV/AIDS              |
| Anorexia/bulimia           | Joint Replacement        | Sexually transmitted disease    |
| Smoking history            | Bone Fracture            | Physical or Sexual abuse        |
| Vision/eye problems        | Sports Injuries          | Raynaud's (cold hands and feet) |
| Hearing loss/problems      | TMJ/ neck pain           | Pelvic pain                     |
| Other/Describe             |                          |                                 |

Surgical /Procedure History

- |                      |                                |     |                                   |
|----------------------|--------------------------------|-----|-----------------------------------|
| Y N                  | Surgery for your back/spine    | Y N | Surgery for your bladder/prostate |
| Y N                  | Surgery for your brain         | Y N | Surgery for your bones/joints     |
| Y N                  | Surgery for your female organs | Y N | Surgery for your abdominal organs |
| Other/describe _____ |                                |     |                                   |

Ob/Gyn History

- |     |                                     |     |                             |
|-----|-------------------------------------|-----|-----------------------------|
| Y N | Childbirth vaginal deliveries _____ | Y N | Vaginal dryness             |
| Y N | Episiotomy # _____                  | Y N | Painful periods             |
| Y N | C-Section # _____                   | Y N | Menopause - when? _____     |
| Y N | Difficult childbirth # _____        | Y N | Painful vaginal penetration |
| Y N | Prolapse or organ falling out       | Y N | Pelvic pain                 |
| Y N | Other /describe _____               |     |                             |

<u>Medications - pills, injection, patch</u>	<u>Start date</u>	<u>Reason for taking</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

<u>Over the counter -vitamins etc</u>	<u>Start date</u>	<u>Reason for taking</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Pelvic Symptom Questionnaire**Bladder / Bowel Habits / Problems

Y	N	Trouble initiating urine stream	Y	N	Blood in urine
Y	N	Urinary intermittent /slow stream	Y	N	Painful urination
Y	N	Trouble emptying bladder	Y	N	Trouble feeling bladder urge/fullness
Y	N	Difficulty stopping the urine stream	Y	N	Current laxative use
Y	N	Trouble emptying bladder completely	Y	N	Trouble feeling bowel/urge/fullness
Y	N	Straining or pushing to empty bladder	Y	N	Constipation/straining
Y	N	Dribbling after urination	Y	N	Trouble holding back gas/feces
Y	N	Constant urine leakage	Y	N	Recurrent bladder infections
Y	N	Other/describe _____			

- Frequency of urination: awake hour's \_\_\_\_\_ times per day, sleep hours \_\_\_\_\_ times per night
- When you have a normal urge to urinate, how long can you delay before you have to go to the toilet? \_\_\_\_\_ minutes, \_\_\_\_\_ hours, \_\_\_\_\_ not at all
- The usual amount of urine passed is: \_\_\_ small \_\_\_ medium \_\_\_ large.
- Frequency of bowel movements \_\_\_\_\_ times per day, \_\_\_\_\_ times per week, or \_\_\_\_\_.
- Average fluid intake (one glass is 8 oz or one cup) \_\_\_\_\_ glasses per day.  
Of this total how many glasses are caffeinated? \_\_\_\_\_ glasses per day.
- Rate a feeling of organ "falling out" / prolapse or pelvic heaviness/pressure:  
 None present  
 Times per month (specify if related to activity or your period)  
 With standing for \_\_\_\_\_ minutes or \_\_\_\_\_ hours.  
 With exertion or straining  
 Other \_\_\_\_\_

Skip questions if no leakage/incontinence

- Bladder leakage - number of episodes  
 No leakage  
 Times per day  
 Times per month  
 Only with physical exertion/cough

- On average, how much urine do you leak?  
 No leakage  
 Just a few drops  
 Wets underwear  
 Wets outerwear  
 Wets the floor

- What form of protection do you wear? (Please complete only one)  
 None  
 Minimal protection (Tissue paper/paper towel/pantishields)  
 Moderate protection (absorbent product, maxipad)  
 Maximum protection (Specialty product/diaper)  
 Other \_\_\_\_\_

On average, how many pad/protection changes are required in 24 hours? \_\_\_\_\_ # of pads

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## PELVIC FLOOR CONSENT FOR EVALUATION AND TREATMENT

### **Informed consent for treatment:**

The term "informed consent" means that the potential risks, benefits, and alternatives of therapy evaluation and treatment have been explained to you. The therapist provides a wide range of services and I understand that I will receive information at the initial visit concerning the evaluation, treatment and options available for my condition.

I also acknowledge and understand that I have been referred for evaluation and treatment of pelvic floor dysfunction. Pelvic floor dysfunctions include, but are not limited to, urinary or fecal incontinence, difficulty with bowel, bladder or sexual functions, painful scars after childbirth or surgery, persistent sacroiliac or low back pain, or pelvic pain conditions.

I understand that to evaluate my condition it may be necessary, initially and periodically, to have my therapist perform an internal pelvic floor muscle examination. This examination is performed by observing and/or palpating the perineal region including the vagina and/or rectum. This evaluation will assess skin condition, reflexes, muscle tone, length, strength and endurance, scar mobility and function of the pelvic floor region. Such evaluation may include vaginal or rectal sensors for muscle biofeedback.

Treatment may include, but not be limited to the following: observation, palpation, use of vaginal weights, vaginal or rectal sensors for biofeedback and/or electrical stimulation, ultrasound, heat, cold, stretching and strengthening exercises, soft tissue and/or joint mobilization and educational instruction.

**Potential risks:** I may experience an increase in my current level of pain or discomfort, or an aggravation of my existing injury. This discomfort is usually temporary; if it does not subside in 1-3 days, I agree to contact my therapist.

**Potential benefits** may include an improvement in my symptoms and an increase in my ability to perform my daily activities. I may experience increased strength, awareness, flexibility and endurance in my movements. I may experience decreased pain and discomfort. I should gain a greater knowledge about managing my condition and the resources available to me.

**Alternatives:** If I do not wish to participate in the therapy program, I will discuss my medical, surgical or pharmacological alternatives with my physician or primary care provider.

### **Release of medical records:**

I authorize the release of my medical records to my physicians/primary care provider or insurance company.

### **Cooperation with treatment:**

I understand that in order for therapy to be effective, I must come as scheduled unless there are unusual circumstances that prevent me from attending therapy. I agree to cooperate with and carry out the home program assigned to me. If I have difficulty with any part of my treatment program, I will discuss it with my therapist.

### **Cancellation Policy**

I understand that if I cancel more than 24 hours in advance, I will not be charged. I understand that if I cancel less than 24 hours in advance, I will pay a cancellation fee of \$50.

**No warranty:** I understand that the physical therapist cannot make any promises or guarantees regarding a cure for or improvement in my condition. I understand that my therapist will share with me her opinions regarding potential results of physical therapy treatment for my condition and will discuss all treatment options with me before I consent to treatment.

I have informed my therapist of any condition that would limit my ability to have an evaluation or to be treated. I hereby request and consent to the evaluation and treatment to be provided by the therapists and therapy assistants and technicians of Elite Physical Therapy.

Date \_\_\_\_\_

Patient Name: \_\_\_\_\_  
(Please Print)

\_\_\_\_\_  
Patient Signature

\_\_\_\_\_  
Signature of Parent or Guardian (If applicable)

\_\_\_\_\_  
Witness Signature

Thank you for choosing us as your physical therapy provider. Our goal is to provide high quality, thorough, effective treatment and care to each and every patient. In return, we ask each patient to accept responsibility for paying the fees for his or her treatment. Please read through this short policy statement and sign your name to indicate your acceptance. At the time you receive treatment, please pay the portion of your fees which is not covered by insurance. Payment may be made by check, Visa, MasterCard, debit card (with Visa or MasterCard logo), or in cash.

We will verify your insurance benefits before your first appointment. However, verification of eligibility is not a guarantee of payment. I understand that I am responsible for any fees not covered by my insurance. I also understand that it is my responsibility to check my insurance policy to be aware of any limitations (such as visit limit) or exclusions.

We'll make a good faith effort to obtain payment from your insurer according to the information you give us, and in turn we'll expect you to pay whatever remaining balance exists when sixty days have gone by since your treatment.

If payment is not made on each appointment or if a remaining balance is not paid after being presented with a bill, we may decline to schedule additional treatments until you have paid for the services already provided.

Missed appointments are a problem for us. If you realize that you won't be able to keep your appointment, please let us know as soon as possible. If you miss any of your appointments without notifying us at least 24 hours ahead, we will charge you \$50.00 missed appointment fee.

Thank you for the time you've taken to read through this sheet. We ask that you sign your name below to acknowledge our payment policy.

Sign: \_\_\_\_\_ Date: \_\_\_\_\_

# ACKNOWLEDGMENT OF NOTICE OF PRIVACY PRACTICES



I understand that **Elite Physical Therapy** (referred to below as “the clinic”) will use and disclose **health information** about me in the course of providing physical therapy care to me.

I understand that my health information may include information both created and received by the clinic, may be in the form of written or electronic records, or spoken words, and may include information about my health history, health status, symptoms, examinations, test results, diagnoses, treatments, procedures, prescriptions, and similar health-related information.

I understand that the clinic is permitted to use and disclose my health information in order to:

- Make decision about and plan for my care and treatment;
- Refer to/or consult and coordinate with other health care providers in the course of my treatment;
- Determine my eligibility for health plan or insurance coverage, and submit bills, claims and other related information to insurance companies or other who may be responsible to pay for some or all of my health care; and
- Perform various office, administrative and business function that support the clinic’s ability to provide me with appropriate care and arrange for payment.

I understand that the Notice of Privacy Practices may be revised from time to time and that I am entitled to receive a copy of any revised Notice of Privacy Practices upon request and that a copy or a summary of the most current version of the clinic’s Notice of Privacy Practices in effect will be posted in waiting/reception area.

I understand that the Notice of Privacy Practices describes how I can exercise my right to ask that some or all of my health information not be used or disclosed, and I understand that the clinic is not required by law to agree to such requests.

**By signing below, I agree that I have received or been offered a copy of the clinic’s Notice of Privacy Practices.**

Patient Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Patient Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Description of Representative’s Authority: \_\_\_\_\_

## FOR OFFICE USE ONLY

We attempted to obtain written acknowledgment of receipt of our Notice of Privacy Practices, but acknowledgment could not be obtain because:

- Individual refused to sign
- Communication barriers prohibited obtaining the acknowledgment
- An emergency situation prevented us from obtaining acknowledgment
- Other (please specify) \_\_\_\_\_